

Important Dates PGY1Year

Date	Task	Resident
Block 1		
June 20	Schedule requests for Block 4	ALL RESIDENTS
June 23	Pick out journal club article for July 6	
June 30 (2 nd Thursday)	Work Hours	ALL RESIDENTS
July 14 (4 th Thursday)	Work Hours	ALL RESIDENTS
July 14 (4 th Thursday)	Pick out journal article for August 4	C. Do; G. Di Bella
Block 2		
July 18	Schedule requests for Block 5	ALL RESIDENTS
July 28 2 nd Thursday	Work Hours	ALL RESIDENTS
August 11 4 th Thursday	Work Hours	ALL RESIDENTS
August 11 4 th Thursday	Pick out journal club article September 1	K. Hallsson; K. Lieu; J. Garcia
August 11	Turn in Paperwork for CAL ACEP	PGY1 (Jeanette has already done)
August 11	Turn in pre-approval form with wellness day plan	PGY1 representative
Block 3		
August 15	Schedule requests for Block 6	ALL RESIDENTS
August 15	IHI Module - PS 101: Introduction to Patient Safety	ALL PGY1
August 25 2 nd Thursday	Work Hours Rotation Block 2	ALL RESIDENTS
August 25	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 2	

2022 - 2023

August 25	Send evaluation to intensivist	
August 25	Complete 1 QI meeting	All PGY1
September	EMRA Month for day of service	Pick a date!!!
September 7	Resident Forum	ALL RESIDENTS
September 8 4 th Thursday	Work Hours	ALL RESIDENTS
September 8 4 th Thursday	Pick out Journal club article for September 29	
September 9	Cal ACEP	PGY1
September 11	Wellness Day	PGY1
Block 4		
September 12	Schedule requests for Block 7	ALL RESIDENTS
September 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
Sept 22 - 24	Resident Retreat	ALL RESIDENTS
Sept 22 2 nd Thursday	Work Hours Rotation Block 3	ALL RESIDENTS
Sept 22 2 nd Thursday	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 3	
September 22	Send evaluation to intensivist	
Sept 22 2 nd Thursday	Attend 2 nd QI meeting	ALL PGY1
October 6 4 th Thursday	Work Hours	ALL RESIDENTS

2022 - 2023

October 6	Pick out journal club article for October 20	
October 15	IHI module - QI 101: Introduction to Health Care Improvement	ALL PGY1
Block 5		
October 10	Schedule requests for Block 8	ALL RESIDENTS
October 19	PICO/FINER Scientific Inquiry Workshop (Research) to be completed – <i>deliverable due 11/2</i>	Bennion; Do; Hallsson; Kahn; Li; Meassick; Vazquez
October 20 2 nd Thursday	Work Hours Rotation Block 4	ALL RESIDENTS
October 20	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 4	
October 20	Send evaluation to intensivist	
October 20	Turn in pre-approval with wellness day plan	PGY1 representative
November 2	PICO/FINER Scientific Inquiry Workshop – <i>deliverable due</i>	Bennion; Do; Hallsson; Kahn; Li; Meassick; Vazquez
November 3 4 th Thursday	Work Hours	ALL RESIDENTS
November 3	Pick out journal club article for November 17	
November 3	Appointment with Program Director to choose QI committee	ALL PGY1
Block 6		

2022 - 2023

November 7	Schedule requests for Block 9	ALL RESIDENTS
November 17 2 nd Thursday	Work Hours Rotation For Block 5	ALL RESIDENTS
November 17	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 5	
November 17	Send evaluation to intensivist	
December 1 4 th Thursday	Work Hours	ALL RESIDENTS
December 1	Chief Evaluations due	ALL RESIDENTS
December 1	Pick out journal club article for December 22	
December 1	Choose QI project, fill out the form and submit to QIPS committee	ALL PGY1
Block 7		
December 5	Schedule requests for Block 10	ALL RESIDENTS
December 7	Resident Forum	ALL RESIDENTS
December 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
December 15 2 nd Thursday	Work Hours Rotation Block 6	ALL RESIDENTS
December 15	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 6	

2022 - 2023

December 15	IHI Module - PS 102: From Error to Harm	ALL PGY1
December 15	Send evaluation to intensivist	
December 19 – 20	ATLS Course	Bennion; Do; Jelic; Klahr; Li; Meassick
December 29 4 th Thursday	Work Hours	ALL RESIDENTS
December 29	Pick out journal club article for January 19	
Block 8		
January 2	Schedule requests for Block 11	ALL RESIDENTS
January 12 2 nd Thursday	Work Hours Rotation Block 7	ALL RESIDENTS
January 12	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 7	
January 12	Send evaluation to intensivist	
January 26 4 th Thursday	Work Hours Semi-Annual Review Meeting w/ Program Director	ALL RESIDENTS
January 26	Pick out journal club article for February 16	
January 30	Annotated Bibliography due	Bennion; Do; Hallsson; Kahn; Li; Meassick; Vazquez
Block 9		
January 30	Schedule requests for Block 12	ALL RESIDENTS

2022 - 2023

January 30-31	ATLS Course	Hallsson; Kahn; Lewis; Ishiki; Quince; Vazquez
February 9 2 nd Thursday	Work Hours Rotation Block 8	ALL RESIDENTS
February 9 2 nd Thursday	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 8	
February 9	Send evaluation to intensivist	
February 15	IHI module - QI 102: How to Improve with the Model for Improvement	ALL PGY1
February 23	In-service examination	ALL RESIDENTS
February 23	Lunch after examination	ALL RESIDENTS
February 23	Pick out Matrix position for next year	PGY1
February 23 4 th Thursday	Work Hours	ALL RESIDENTS
February 23	Pick out journal club article for March 15	
Block 10		
February 27	Schedule requests for Block 13	ALL RESIDENTS
March 8	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
March 9 2 nd Thursday	Work Hours Rotation Block 9	ALL RESIDENTS
March 9	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 9	

2022 - 2023

March 9	Peer evaluations due PGY1 evaluate PGY2	ALL PGY1
March 9	Vacation requests due	PGY1
March 9	Annual Program Evaluation due	ALL RESIDENTS
March 9	Send evaluation to intensivist	
March 9	Turn in Pre-approval form and wellness day plan	PGY1 representative
March 23 4 th Thursday	Work Hours	ALL RESIDENTS
March 23	Pick out journal club article for April 12	
March 26 th	PICO/FINER Scientific Inquiry Workshop (Research) to be completed – <i>deliverable due 4/9</i>	Ishiki; Jefic; Klahr; Lewis; Quince
Block 11		
March 27	Schedule requests for Block 1	PGY1
March 27	Selective request for Block 1	TBD by matrix
April 6 2 nd Thursday	Work Hours Rotation Block 10	ALL RESIDENTS
April 6	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 10	
April 6	Peer Evaluation due PGY1 evaluate PGY3	ALL PGY1
April 6	Vacation schedule finalized	ALL RESIDENTS
April 6	Send evaluation to intensivist	
April 7	Wellness Day	ALL PGY1

2022 - 2023

April 9	PICO/FINER Scientific Inquiry Workshop (Research) – <i>deliverable due</i>	Ishiki; Jefic; Klahr; Lewis; Quince
April 15	IHI Module - PS 103: Human Factors and Safety	ALL PGY1
April 20 4 th Thursday	Work Hours	ALL RESIDENTS
April 20	Pick out journal club article for May 3	
Block 12		
April 24	Schedule requests for block 2	PGY1
April 24	Selective requests for Block 2	TBD by matrix
May 4 2 nd Thursday	Work Hours Rotation Block 11	ALL RESIDENTS
May 4	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 11	
May 4	Send evaluation to intensivist	
May 18 (4 th Thursday)	Work Hours Chief Residents' Evaluation due WebAds Worksheet due	ALL RESIDENTS
May 18	Pick out journal club article for June 7	
Block 13		
May 22	Schedule requests for Block 3	PGY1
May 22	Selective Request Block 3	TBD by matrix
May 30	Annotated Bibliography due	Ishiki; Jefic; Klahr; Lewis; Quince

2022 - 2023

June 1 2 nd Thursday	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 12	
June 1 (2 nd Thursday)	Work Hours Rotation Block 12	ALL RESIDENTS
June 1	Send evaluation to intensivist	
June 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
June 15	IHI Module - QI 103: Testing and Measuring Changes with PDSA Cycles	ALL PGY1
June 15 (4 th Thursday)	Work Hours Semi-Annual Review Meeting w/ Program Director	ALL RESIDENTS
Block 1		
June 19	Schedule requests for Block 4	PGY1
June 19	Selective request due	TBD by Matrix

Important dates PGY2 Year

Date	Task	Resident
Block 1		
June 20	Schedule requests due Block 4	ALL RESIDENTS
June 20	Selective Block 4 Paperwork	
June 23	Pick out journal club article for July 6	
June 30 (2 nd Thursday)	Work Hours Rotation Block 13	PGY2
June 30	Faculty Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 13	
June 30	Send Evaluation to intensivist	
June 30	Turn in Pre-approval form and wellness day plan	PGY2 representative
July 14 (4 th Thursday)	Work Hours	ALL RESIDENTS
July 14	Pick out journal article for August 3	
Block 2		
July 18	Schedule requests for Block 5	ALL RESIDENTS
July 18	Selective paperwork for Block 5	
July	Wellness Day	PGY2
July 28 2 nd Thursday	Work Hours Rotation and Block 1	ALL RESIDENTS

2022 - 2023

July 28	Faculty Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 1	
July 28	Send evaluation to intensivist	
August 11 4 th Thursday	Work Hours	ALL RESIDENTS
August 11 4 th Thursday	Pick out journal club article September 1	K. Hallsson; K. Lieu; J. Garcia
Block 3		
August 14	Selective paperwork for Block 6	
August 15	IHI Module PS 104: Teamwork and Communication in a Culture of Safety	ALL PGY2
August 15	Schedule requests for Block 6	ALL RESIDENTS
August 25 2 nd Thursday	Work Hours Rotation Block 2	ALL RESIDENTS
August 25	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 2	
August 1	Send Evaluation to intensivist	
September	EMRA Day of Service Month	Pick a Date
September 7	Resident Forum	ALL RESIDENTS
September 8 4 th Thursday	Work Hours	ALL RESIDENTS
September 8	Pick out Journal club article for September 29	

2022 - 2023

September 8	Must have attended IRB Workshop/Manuscript presentation	ALL PGY2
Block 4		
September 12	Schedule requests for Block 7	ALL RESIDENTS
September 12	Selective Paperwork due Block 7	
September 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
September 22 - 23	Residency Retreat	ALL RESIDENTS
September 22 2 nd Thursday	Work Hours Rotation Block 3	ALL RESIDENTS
September 22	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 3	
September 22	Send evaluation to intensivist	
October 4	Base Station Course	PGY2
October 6 4 th Thursday	Pick out journal club article for October 19	
October 6	Work Hours	ALL RESIDENTS
October 6	Turn in Pre-approval form and wellness day plan	PGY2 representative
Block 5		
October 10	Schedule requests for Block 8	PGY2
October 10	Selective Paperwork due Block 8	

2022 - 2023

October 15	IHI Module: QI 104 - Interpreting Data: Run Charts, Control Charts, and other Measurement Tools	ALL PGY2
October 20 2 nd Thursday	Work Hours Rotation Block 4	ALL RESIDENTS
October 20	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 4	
October 20	Send evaluation to intensivist	
November 3 4 th Thursday	Work Hours	ALL RESIDENTS
November 3	Complete 2- 3 QI meetings	PGY 2
November 3	Pick out journal club article for November 17	
November 4	Wellness Day	All PGY2
Block 6		
November 7	Schedule requests for Block 9	ALL RESIDENTS
November 7	Selective paperwork due for Block 9	
November 17 2 nd Thursday	Work Hours Rotation Block 5	ALL RESIDENTS
November 17	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 5	
November 17	Send Evaluation to intensivist	
December 1	Pick out journal club article for December 22	

2022 - 2023

December 1 4 th Thursday	Work Hours	ALL RESIDENTS
December 1	Chief Evaluations Due	ALL RESIDENTS
Block 7		
December 5	Selective paperwork due for Block 10	
December 5	Schedule requests for Block 10	ALL RESIDENTS
December 7	Resident Forum	ALL RESIDENTS
December 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
December 15	IHI Module: PS105 - Responding to Adverse Events	ALL PGY2
December 15 2 nd Thursday	Work Hours Rotation Block 6	ALL RESIDENTS
December 15	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 6	
December 15	Send evaluation to intensivist	
December 29 4 th Thursday	Work Hours	ALL RESIDENTS
December 29	All papers submitted to the IRB	ALL PGY2
December 29	Pick out journal club article for January 19	
Block 8		
January 2	Selective paperwork due Block 11	

2022 - 2023

January 2	Schedule requests for Block 11	ALL RESIDENTS
January 12 2 nd Thursday	Work Hours Rotation Block 7	ALL RESIDENTS
January 12	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 7	
January 12	Send evaluation to intensivist	
January 26 4 th Thursday	Work Hours Semi-Annual Review Meeting w/ Program Director	ALL RESIDENTS
January 26	Start data collection	ALL PGY2
January 26	Pick out journal club article for February 16	
January 26	Turn in Pre-approval form and wellness evening plan	PGY2 representative
Block 9		
January 30	Selective paperwork due for Block 12	
January 30	Schedule requests for Block 12	ALL RESIDENTS
February 9 2 nd Thursday	Work Hours Rotation Block 8	ALL RESIDENTS
February 9 2 nd Thursday	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 8	
February 9	Apply for chief resident position	PGY2
February 9	Send evaluation to intensivist	

2022 - 2023

February 15	IHI Module: QI 105 - Leading Quality Improvement	ALL PGY2
February 23	In-service examination	ALL RESIDENTS
February 23	Pick out Matrix position for next year	PGY2
February 23	Lunch after in-service examination	ALL RESIDENTS
February 23 4 th Thursday	Work Hours	ALL RESIDENTS
February 23	Pick out journal club article for March 15	
Block 10		
February 27	Schedule requests for Block 13	ALL RESIDENTS
March 8	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
March 9 2 nd Thursday	Work Hours Rotation and Attending evaluations Block 9	ALL RESIDENTS
March 9 2 nd Thursday	Complete 8 QI meetings	ALL RESIDENTS
March 9	Attending Evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 9	
March 9	Peer Evaluation due PGY2 evaluate PGY3 Vacation schedule due	ALL PGY2
March 9	Annual Program Evaluation Due	ALL RESIDENTS
March 9	Send evaluation to intensivist	
March 23 4 th Thursday	Work Hours	ALL RESIDENTS

2022 - 2023

March 23	Pick out journal club article for April 12	
Block 11		
March 27	Schedule requests for Block 1	PGY2
March 27	Elective Requests for Block 1	TBD by matrix
April 6 2 nd Thursday	Work Hours Rotation Block 10	ALL RESIDENTS
April 6	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 10	
April 6	Peer Evaluation Due PGY2 evaluate PGY1	ALL PGY2
April 6	Vacation schedule finalized	ALL RESIDENTS
April 6	Send evaluation to intensivist	
April 15	IHI Module: PS 201 - Root Cause and Systems Analysis	ALL PGY2
April 20 4 th Thursday	Work Hours	ALL RESIDENTS
April 20	Request funds for Away conference	ALL PGY2
April 20	Pick out journal club article for May 3	
April 20	Update to GME QI Subcommittee due	ALL PGY2
Block 12		
April 24	Schedule requests for Block 2	PGY2

2022 - 2023

April 24	Elective Request for Block 2	TBD by matrix
May 4 2 nd Thursday	Work Hours Rotation Block 11	ALL RESIDENTS
May 4	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 11	
May 4	Send evaluation to intensivist	
May 10 – 13	SAEM Conference – New Orleans	ALL PGY2
May 18 4 th Thursday	Work Hours	ALL RESIDENTS
May 18	Chief Residents' Evaluation is due WebAds Worksheet due	ALL RESIDENTS
May 18	Pick out journal club article for June 7	
Block 13		
May 22	Schedule requests for Block 3	PGY2
May 22	Elective Request Block 3	TBD by matrix
June 1 2 ND Thursday	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 12	
June 1	Work Hours Rotation Block 12	ALL RESIDENTS
June 1	Send evaluation to intensivist	
June 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift

2022 - 2023

June 15	IHI Module: QI 201 Planning for spread: From local improvements to system wide spread	PGY2
June 15 (4th Thursday)	Work Hours Semi-Annual Review Meeting w/ Program Director	ALL RESIDENTS
June 19	Schedule requests for Block 4	PGY2
June 19	Elective Request for Block 4	TBD

Important dates PGY3 Year

Date	Task	Resident
Block 1		
June 20	Schedule requests for Block 4	ALL RESIDENTS
June 20	Elective Paperwork due for Block 4	
June 23	Pick out journal club article for July 6	
June 30 (2 nd Thursday)	Work Hours	ALL RESIDENTS
June 30	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 13	
June 30	Send evaluation to intensivist	
June 30	Finish Data collection	PGY3
July 14 (4 th Thursday)	Work Hours	ALL RESIDENTS
July 14	Pick out journal article for August 3	
July 14	M&M form	
July 14	Turn in Pre-approval form and wellness day plan	PGY3 representative
Block 2		
July 18	Elective Paperwork due for Block 5	
July 18	Schedule requests for Block 5	ALL RESIDENTS
July 28 2 nd Thursday	Work Hours Rotation Block 1	ALL RESIDENTS
	Attending evaluations,	

2022 - 2023

July 28	3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 1	
July 28	M&M form	
July 28	Send evaluation to intensivist	
August 11 4 th Thursday	Work Hours	ALL RESIDENTS
August 11 4 th Thursday	Pick out journal club article September 1	K. Hallsson; K. Lieu; J. Garcia
August 11	M&M form	
August 12	Wellness Day	PGY3
August 13 - 14	Vituity Senior Resident Day	Virtual
Block 3		
August 15	Schedule requests for Block 6	ALL RESIDENTS
August 15	Elective Request Due for Block 6	
August 15	IHI Module PS 202: Achieving Total system Safety	ALL PGY3
August 25 2 nd Thursday	Work Hours Rotation Block 2	ALL RESIDENTS
August 25 2 nd Thursday	Complete 1 QI meetings	ALL RESIDENTS
August 25	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 2	
August 25	Send evaluation to intensivist	

2022 - 2023

September	EMRA Month for day of service	Pick a date!!!
September 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
September 8 4 th Thursday	Work Hours	ALL RESIDENTS
September 8	Request Reimbursement for ACEP	PGY3
September 8	Pick out Journal club article for September 29	
Block 4		
September 12	Schedule requests for Block 7	PGY3
September 12	Elective Request Due for Block 7	
September 22 - 23	Resident Retreat	ALL RESIDENTS
September 22 2 nd Thursday	Work Hours Rotation Block 3	ALL RESIDENTS
September 22	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 3	
September 22	M&M form	
September 22	Send evaluation to intensivist	
September 22	Request funds for Away conference	ALL PGY3
October 6 4 th Thursday	Work Hours	ALL RESIDENTS
October 6	Pick out journal club article for October 20	

2022 - 2023

Block 5		
October 10	Schedule requests for Block 8	ALL RESIDENTS
October 10	Elective Request Due for Block 8	
October 15	IHI Module - PFC 101: Introduction to Patient-Centered Care	ALL PGY3
October 20	Finish Abstract	ALL PGY3
October 20 2 nd Thursday	Work Hours Rotation Block 4	ALL RESIDENTS
October 20	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 4	
October 20	M&M form due	
October 20	Send evaluation to intensivist	
October 25-28	ACEP Scientific Assembly and Dinner – Boston	PGY3
November 3 rd 4 th Thursday	Work Hours	ALL RESIDENTS
November 3	Complete 2- 3 QI meetings	PGY3
November 3	Pick out journal club article for November 17	
Block 6		
November 7	Schedule requests for Block 9	ALL RESIDENTS
November 7	Elective Paperwork due for Block 9	
November 17 2 nd Thursday	Work Hours Rotation For Block 5	ALL RESIDENTS

2022 - 2023

November 17	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 5	
November 17	M&M form	
November 17	Send evaluation to intensivist	
December 1 4 th Thursday	Work Hours	ALL RESIDENTS
December 1	Chiefs' Evaluation Due	ALL RESIDENTS
December 1	Pick out journal club article for December 22	
Block 7		
December 5	Schedule requests for Block 10	ALL RESIDENTS
December 5	Elective Request Due for Block 10	
December 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
December 15	IHI Module – QI 202: Addressing small problems to build safer, more reliable systems	ALL PGY3
December 15 2 nd Thursday	Work Hours Rotation Block 6	ALL RESIDENTS
December 15	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 6	
December 15	Send evaluation to intensivist	
December 15	Complete 5 of QI meetings	PGY3

2022 - 2023

December 15	Turn in Pre-approval form and wellness day plan	PGY3 representative
December 15	M&M form	
December 29 4 th Thursday	Work Hours	ALL RESIDENTS
December 29	Pick out journal club article for January 19	
Block 8		
January 2	Schedule requests for Block 11	ALL RESIDENTS
January 2	Elective Paperwork due Block 11	
January 12 2 nd Thursday	Work Hours Rotation Block 7	ALL RESIDENTS
January 12	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 7	
January 12	M&M form	
January 12	Send evaluation to intensivist	
January 14	Wellness Day	PGY3
January 26 4 th Thursday	Work Hours Semi-Annual Review Meeting w/ Program Director	ALL RESIDENTS
January 26	Pick out journal club article for February 16	
January 26	Finish QI project and write – up and turn in for final approval	PGY3
Block 9		
January 30	Elective Paperwork due for Block 12	
January 30	Schedule requests for Block 12	ALL RESIDENTS

2022 - 2023

February 9 2 nd Thursday	Work Hours Rotation Block 8	ALL RESIDENTS
February 9 2 nd Thursday	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 8	
February 9	M&M form	
February 9	Send evaluation to intensivist	
February 9	Turn in Pre-approval form and wellness day plan	PGY3 representative
February 15	IHI Module – L 101: Introduction to Health Care Leadership	ALL PGY3
February 23	In-service examination	ALL RESIDENTS
February 23	Lunch after examination	ALL RESIDENTS
February 23 4 th Thursday	Work Hours	ALL RESIDENTS
February 23	Pick out article for Journal club March 15	
Block 10		
February 27	Schedule requests for Block 13	ALL RESIDENTS
March 8	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift
March 9 2 nd Thursday	Work Hours Rotation Block 9	ALL RESIDENTS
March 9 2 nd Thursday	Complete 8 QI meetings	ALL RESIDENTS
March 9	Attending evaluations, 3 inpatient & outpatient follow-ups due	

2022 - 2023

	(1 outpt follow-up for every shift worked) Block 9	
March 9	Peer Evaluation due PGY3 evaluates PGY1	ALL PGY3
March 9	Annual Program Evaluation due	ALL RESIDENTS
March 9	M&M form	
March 9	Send evaluation to intensivist	
March 18	Wellness Day	PGY3
March 23 4 th Thursday	Work Hours	ALL RESIDENTS
March 23	Pick out journal club article for April 12	
March 23	Publishable Manuscript due	ALL PGY3
Block 11		
April 6 2 nd Thursday	Work Hours Rotation Block 10	ALL RESIDENTS
April 6	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 10	
April 6	Peer Evaluation Due PGY3 evaluate PGY2	ALL PGY3
April 6	Send evaluation to intensivist	
April 15	IHI Module – TA 012: Improving Health Equity	ALL PGY3
April 20 4 th Thursday	Work Hours	ALL RESIDENTS
April 20	Pick out journal club article for May 3	
April 20	M&M form due	
Block 12		

2022 - 2023

May 4 2 nd Thursday	Work Hours Rotation Block 11	ALL RESIDENTS
May 4	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 11	
May 4	M&M form	
May 4	Send evaluation to intensivist	
May 4	Senior Sim Day	ALL PGY3
May 18 (4 th Thursday)	Work Hours Chief Residents' Evaluation is due WebAds Worksheet due	ALL RESIDENTS
May 18	Pick out journal club article for June 7	
Block 13		
May 22	Research presentation	ALL PGY3
June 1 2 nd Thursday	Attending evaluations, 3 inpatient & outpatient follow-ups due (1 outpt follow-up for every shift worked) Block 12	
June 1 (2 nd Thursday)	Work Hours Rotation Block 12	ALL RESIDENTS
June 1	Last Semi-annual review w/ Residency Program Director	ALL PGY3
June 1	M&M form	
June 1	Send evaluation to intensivist	
June 14	Resident Forum with Dr. Winston	All residents to attend unless on vacation or working a shift

2022 - 2023

June 15 4 th Thursday	Work Hours	ALL RESIDENTS
June 16	Graduation	PGY3